

# Findings Report- Chairman/Vice-Chairman Appointments

## Metropolitan boroughs

### Greater Manchester

1. Bolton Metropolitan Borough Council- reference to a Mayor

Role of the Mayor

The Mayor will be elected by the Council annually.

The person presiding at the Annual Meeting must give a casting vote in the event of any equality of votes for the election of a new Mayor. This is in addition to any other vote he or she may have cast. A candidate for Mayor should not, however, continue to preside at the meeting for exercise of the casting vote.

<http://www.bolton.gov.uk/sites/DocumentCentre/Documents/The%20Council%E2%80%99s%20Fifteen%20Articles%20Of%20Governance.pdf>

2. Bury

ARTICLE 5 - CHAIRING THE COUNCIL MEETING

5.01 Role and Function of the Chair of the Council

The Chair of the Council will be the Mayor and the Deputy Chair will be the Deputy Mayor and they will be elected by the Council annually.

<http://www.bury.gov.uk/CHttpHandler.ashx?id=2365&p=0>

3. Manchester City Council- reference to a Lord Mayor

Article 5

Chairing The Council

5.2 The Lord Mayor and Deputy Lord Mayor will be elected annually at the Annual Meeting of the Council.

5.3 Without prejudice to 5.2 above, the Leaders of the political groups represented on the Council may agree a protocol for determining which political group will provide the Lord Mayor and Deputy Lord Mayor in future years.

[http://www.manchester.gov.uk/downloads/download/4030/the\\_constitution](http://www.manchester.gov.uk/downloads/download/4030/the_constitution)

4. Oldham

ARTICLE 5 – The Mayor, Deputy Mayor, Youth Mayor and Deputy Youth Mayor

## 5.1 Role and function of the Mayor and Deputy Mayor

The Mayor and the Deputy will be elected by the Council annually.

<http://committees.oldham.gov.uk/documents/s36272/Part%20%20-%20Articles%20of%20the%20Constitution.pdf>

### 5. Rochdale

#### ARTICLE 5 – CHAIRING THE COUNCIL

##### 5.01 Role and function of the Mayor and Vice-Chairman of the Council

The Mayor and Vice-Chairman of the Council shall be elected by the Council annually.

[http://www.rochdale.gov.uk/pdf/2011-03-30 Part 2 Articles of the constitution v10.pdf](http://www.rochdale.gov.uk/pdf/2011-03-30%20Part%202%20Articles%20of%20the%20constitution%20v10.pdf)

### 6. Salford

#### Article 5: Chairing Meetings of the Council

##### 5.1 Role and Function of the Chair

The Chair of the Council shall be the Mayor and will be elected annually by the Council.

4) The Council by a simple majority may pass a vote of no confidence in the Chair of the meeting and upon this being carried by the Council, the Council may appoint from its membership, a Chair for either the remainder of the meeting, or for the remainder of the Municipal year.

<http://www.salford.gov.uk/constitution.htm>

### 7. Stockport

#### ARTICLE 5 - MAYOR AND DEPUTY MAYOR

##### 5.01 Role and Function

The Council Meeting will elect the Mayor and the Deputy Mayor annually.

<http://www.stockport.gov.uk/2013/2986/45681/62054/constitutionpart2?view=Standard>

### 8. Tameside

#### Article 5 - Chairing the Council

##### 5.1 Role and Function of the Civic Mayor

The Civic Mayor, and in his/her absence, the Deputy Mayor, will preside over the first and opening part of each Council meeting.

The Civic Mayor and Deputy Mayor will be appointed by the Council annually.

<http://www.tameside.gov.uk/constitution/article5>

#### 9. Trafford

##### ARTICLE 5 – CHAIRING THE COUNCIL

###### 5.01 Role and function of the Chairman

The Mayor and in his or her absence, the Deputy Mayor will have the following roles and functions:

###### (a) Chairing the Council Meeting

The Chairman of the Council shall be the Mayor, who will be a Member of the Council, and will be elected annually by the Council. The Mayor and Deputy Mayor will hold office as the Chairman and Vice-Chairman of the Council until:

(i) (s)he resigns from the office; or

(ii) (s)he is suspended from being a councillor under Part III of the Local Government Act 2000 (although (s)he may resume office at the end of the period of suspension; or

(iii) (s)he is no longer a councillor; or

(iv) the first Annual Meeting after their normal day of retirement as a councillor, save that the Council may by resolution remove the Chairman or Vice-Chairman from office at an earlier date.

[http://www.trafford.gov.uk/cme/live/dynamic/DocMan2Document.asp?document\\_id=EE211078-5002-448C-A346-38CB25C10806](http://www.trafford.gov.uk/cme/live/dynamic/DocMan2Document.asp?document_id=EE211078-5002-448C-A346-38CB25C10806)

#### 10. Wigan

##### Article 5 - Chairing the Council

###### 5.01 Role and function of the Mayor

The Mayor will be elected by the Council annually.

<http://previewwigan.wigan.gov.uk/MCMS-Migration/Wigan/Services/CouncilDemocracy/Constitution/Article5.aspx>

### Merseyside

#### 11. Knowsley

##### 4.02 Functions of the full Council

Only the Council will exercise the following functions:

(d) appointing the Mayor;

<http://councillors.knowsley.gov.uk/documents/s23948/PART2Articles.docx.pdf?StyleType=standard&StyleSize=none>

12. Liverpool- no reference to appointment or election of Chairman or Vice-Chairman in Constitution

13. Sefton

#### ELECTION OF LEADER

4 The Leader will be a Councillor elected to the position of Leader at a special meeting of the Council. The Leader will hold office for a four year period unless:

- (a) he/she resigns from the office; or
- (b) he/she is no longer a Councillor; or
- (c) he/she is removed from office by resolution of the Council.

5 If the serving Leader ceases to be Leader for one of the above reasons, the Council will elect a new Leader.

#### DEPUTY EXECUTIVE LEADER

7 The Leader will nominate one Member of the Cabinet as his/her deputy.

<http://modgov.sefton.gov.uk/moderngov/documents/s46714/Sefton%20MBC%20Constitution%20Full%20version.pdf>

14. St Helens

Article 5 - Chairing the Council

5.01 Role and Function of the Mayor

The Mayor and Deputy Mayor will be elected by the Council annually.

<http://moderngov.sthelens.gov.uk/documents/s24790/Article%205%20-%20Chairing%20the%20Council.pdf>

15. Wirral

Article 5 - Chairing the Council

#### THE MAYOR

5.1 Role and function of the Mayor

The Mayor and Deputy Mayor will be elected by the Council annually.

<http://democracy.wirral.gov.uk/documents/s50011326/Constitution%202013.pdf>

## South Yorkshire

### 16. Barnsley

Role and Function of the Mayor (Chairman of the Council)

1. The role and functions of the Mayor

1.4 As well as being civic leader, the Mayor of Barnsley is also Chairman of the council.

1.5 The Mayor is elected annually at the Annual Council meeting in May, along with the Deputy Mayor (who is usually the outgoing Mayor) and the Mayor Elect (who will usually serve as Mayor the following year).

[https://www.barnsley.gov.uk/media/2989201/role\\_and\\_functions\\_of\\_the\\_mayor\\_chairman\\_of\\_the\\_council.pdf](https://www.barnsley.gov.uk/media/2989201/role_and_functions_of_the_mayor_chairman_of_the_council.pdf)

### 17. Doncaster

Constitution link- <https://www.doncaster.gov.uk/Images/Part%2037-102170.pdf>. No apparent inclusion of process of appointment for Chairman or Vice-Chairman.

### 18. Rotherham

4 Chairing the full Council

Roles and functions of the Mayor

(1) The Mayor and in his or her absence the Deputy Mayor have the roles and functions set out in article 4 (2).

(2) The Mayor is elected by the Council annually

[http://www.rotherham.gov.uk/downloads/file/8149/rotherham\\_council\\_constitution-may\\_2013](http://www.rotherham.gov.uk/downloads/file/8149/rotherham_council_constitution-may_2013)

### 19. Sheffield

Article 5 – Chairing the Council

5.01 Role and Function of the Lord Mayor

The Lord Mayor and Deputy Lord Mayor will be elected by the Council annually at its Annual Meeting.

<http://meetings.sheffield.gov.uk/council-meetings/constitution#download>

## Tyne and Wear

### 1. Gateshead

## ARTICLE 5 – CHAIRING THE COUNCIL

### 5.01 Election of Mayor

At its annual meeting the Council will elect from among its councillors a chair and deputy chair, who will have the titles of mayor and deputy mayor respectively. By law, the mayor and deputy mayor may not then be nominated to the Cabinet.

<http://www.gateshead.gov.uk/DocumentLibrary/council/strategy/Constitution/Constitution.pdf>

### 2. Newcastle upon Tyne

## ARTICLE 5 – THE LORD MAYOR, DEPUTY LORD MAYOR, SHERIFF AND RECORDER

### 5.01 Election of the Lord Mayor, Deputy Lord Mayor

(a)

At the Annual Meeting, the Council will elect from among its members a chair and deputy chair, who will have the titles of Lord Mayor and Deputy Lord Mayor respectively.

(b)

Neither the Leader nor a Cabinet Member may be elected as chair or deputy chair of the Council.

[http://www.newcastle.gov.uk/sites/drupalncc.newcastle.gov.uk/files/wwwfileroot/your-council/how\\_the\\_council\\_works/part\\_2.pdf](http://www.newcastle.gov.uk/sites/drupalncc.newcastle.gov.uk/files/wwwfileroot/your-council/how_the_council_works/part_2.pdf)

### 3. North Tyneside

## Article 5 - Chairing the Council

### 1. Role and function of the Chair

At its Annual Meeting the Council will elect a Chair and appoint a Deputy Chair.

[http://www.northtyneside.gov.uk/pls/portal/NTC\\_PSCM.PSCM\\_Web.download?p\\_ID=517796](http://www.northtyneside.gov.uk/pls/portal/NTC_PSCM.PSCM_Web.download?p_ID=517796)

### 4. South Tyneside

## ARTICLE 5

### 5 CHAIRING THE COUNCIL

The Mayor will be elected by the Council annually from among the Councillors

<http://www.southtyneside.info/CHttpHandler.ashx?id=3226&p=0>

### 5. Sunderland

## Article 5 – Chairing the Council

### 5.01 Role and function of the Mayor

The Mayor and Deputy Mayor will be elected by the Council annually.

<http://www.sunderland.gov.uk/CHttpHandler.ashx?id=9815&p=0&fsize=15kb&ftype=Part 2 Article 5 - Role and function of the Mayor.PDF>

## West Midlands

### 1. Birmingham

#### 5.1 Role and function of the Lord Mayor]

##### (b) Chairing The Council Meeting

The Lord Mayor (and in his/her absence the Deputy Lord Mayor) will chair Council meetings. The Lord Mayor will be elected annually by the Council.

#### 5.2 Consorts To The Lord Mayor And The Deputy Lord Mayor

Whilst accompanying the Lord Mayor (or the Deputy Lord Mayor), the consort must support the work of the Lord Mayor (or the Deputy Lord Mayor) during his / her term of Office and uphold and preserve the dignity and honour bestowed upon the Lord Mayor (or the Deputy Lord Mayor) and the political impartiality of the Office.

#### 5.3 Deputy Lord Mayor

(a) Members who are nominated and elected to the Office of Lord Mayor do so on the understanding that they will serve a full term as Deputy Lord Mayor for the following Municipal Year; (b) should a Member, due to take up the Deputy Lord Mayoralty, fail to be reelected to the City Council, or an incumbent is unable to complete his or her term, owing to ill health or similar disposition, the Party Group of the outgoing Deputy Lord Mayor will be asked to make an alternative nomination. This will be the last Member of their Group to hold the position of Deputy Lord Mayor prior to the outgoing Deputy. Should that Member be unwilling to take up the Office, previous Lord Mayors of that Party will be approached, in reverse chronological order, until a Member willing to take on the role can be found; and

(c) should the Party Group be unable to put forward an alternative name by this process, the Office shall then be offered to the previous Deputy Lord Mayor, regardless of their Party affiliation. If that individual is unwilling to assume the role, the previous Lord Mayors will be approached, again in reverse chronological order, until a Member, regardless of Party affiliation, willing to take on the role can be found.

<http://www.birmingham.gov.uk/constitution>

### 2. Coventry

#### 2.5 Article 5 – The Lord Mayor

The Lord Mayor is a Councillor who is elected as Lord Mayor by the Council at its annual meeting.

2.5.1.1 The office of Lord Mayor and Deputy Lord Mayor will be offered by the Leader of the Council to the Councillor who has the longest service and has not previously held the office. If that Councillor declines that offer, then it is offered to the next person in order of length of service. Any Councillor who declines the offer may take up the offer in subsequent years.

The Deputy Lord Mayor

2.5.3 The Deputy Lord Mayor will also be elected at the annual meeting of the Council.

<http://modern.gov.coventry.gov.uk/documents/s10250/Part%202.pdf>

### 3. Dudley

ARTICLE 5- CHAIRING THE COUNCIL

5.01 Role and function of the Mayor

The Mayor and Deputy Mayor will be elected by the Council annually.

[www.dudley.gov.uk/EasysiteWeb/getresource.axd?AssetID=270](http://www.dudley.gov.uk/EasysiteWeb/getresource.axd?AssetID=270)

### 4. Sandwell

Article 5 – The Mayor of the Council

5.01 Role and Function of the Mayor

The Mayor and the Deputy Mayor will be elected annually by the Council.

<http://cmis.sandwell.gov.uk/cmis5/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=5fJ2wGtukyQr7u33k1B%2bvK%2fxrwYlxGlyDUvHE9COqT8oLqrZIH%2fUaA%3d%3d&mCTIbCubSFfxSDGW9IXnlg%3d%3d=hFflUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFflUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtyA%3d%3d=ctNJff55vVA%3d&FgPIIEJYlotS%2bYGoBi5oIA%3d%3d=NHdURQburHA%3d&d9QjjOag1Pd993jsyOJqFvmyB7X0CSQK=ctNJff55vVA%3d&WGewmoAfeNR9xqBuxOr1Q8Za60lavYmz=ctNJff55vVA%3d&WGewmoAfeNQ16B2MHuCPMRKZMwaG1PaO=ctNJff55vVA%3d>

### 5. Solihull

Article 5 Chairing The Council

5.01

Role and function of the mayor

The Mayor will be elected by the Council annually.

[http://www.solihull.gov.uk/Attachments/Constitution\\_July\\_2011.pdf](http://www.solihull.gov.uk/Attachments/Constitution_July_2011.pdf)

### 6. Walsall

5.01 Role and function of the Mayor

The Mayor and Deputy Mayor will be elected by the Council at the Annual Council Meeting.



<http://www2.walsall.gov.uk/CMISWebPublic/Binary.ashx?Document=11872>

## 7. Wolverhampton

### Article 5 - THE MAYOR AND DEPUTY MAYOR

#### 5.1 Role and Function of the Mayor

a. The Mayor will be elected and the Deputy Mayor will be appointed at the Annual Council meeting. The methodology for the rotation of the office of Mayor and Deputy Mayor is contained in Appendix 2 to this Constitution.

#### Appendix 2: METHODOLOGY FOR ROTATING THE OFFICE OF MAYOR AND DEPUTY MAYOR

The Annual Meeting of the Council in May each year will elect a Mayor and appoint a Deputy Mayor from different political groups so as to ensure a dignified rotation of these offices between Senior Councillors. For the first Municipal year of this protocol (commencing at the Annual Meeting on 23 May 2001) the Deputy Mayor was selected from Category B. For all succeeding years the following methodology will apply.

##### Step 1

After the municipal election in May and immediately before the Annual Meeting each year all Councillors will be placed into one of two categories -

Category A - Controlling Group

Category B - All other Councillors

##### Step 2

Each category will list Councillors in order of seniority based on the number of years and part years service as a Councillor with Wolverhampton City Council or any of its predecessor authorities. Councillors with the same number of years and part years will be listed alphabetically. Councillors who have already held office as Mayor will be treated as if their years of service begin again.

##### Step 3

1. The unopposed nomination for the post of Deputy Mayor for the next ensuing municipal year will be offered in strict order of seniority to Councillors within the same category as the sitting Mayor.
2. Where a Councillor is unable or unwilling to accept the nomination for whatever reason the offer will pass to the next most senior Councillor within that category and so on.

##### Step 4

At the immediate following Annual Meeting the current Mayor will preside over the election of the current Deputy Mayor to the office of Mayor for the ensuing municipal year.

The newly elected Mayor will preside over the appointment of the new Deputy Mayor selected in accordance with steps 1 to 3.

NOTE: For the purpose of this procedure -

“Group” means a political group duly constituted in accordance with the provisions of the Local Government and Housing Act 1989.

“Controlling Group” means -

(a) Any Group with 31 or more Members

(b) If there is no such Group then the Group with the largest individual membership.

<http://wolverhampton.cmis.uk.com/DecisionMaking/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=rDIYorWSsmw08xO2YS88tGKh1V14nvikGa4BjZ4oQJp7n9JEzEbWJw%3d%3d&rUzwRPf%2bZ3zd4E7lkn8Lyw%3d%3d=pwRE6AGJFLDNih225F5QMaQWcTPHwdhUfCZ%2fLUQzgA2uL5jNRG4jdQ%3d%3d&mCTIbCubSFfXsDGW9IXnlG%3d%3d=hFflUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFflUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtyA%3d%3d=ctNJff55vVA%3d&FgPIIEJYlotS%2bYGoBi5oIA%3d%3d=NHDURQburHA%3d&d9Qjj0ag1Pd993jsyOJqFvmyB7XOCSQK=ctNJff55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za60lavYmz=ctNJff55vVA%3d&WGewmoAfeNQ16B2MHuCpMRKZMwaG1PaO=ctNJff55vVA%3d>

## West Yorkshire

### 1. Bradford

Article 5 The Lord Mayor

Role and Function of the Lord Mayor

Charing Meetings of the Council

5.1.2 The Lord Mayor shall be elected by the Council at the Annual Meeting

<http://www.bradford.gov.uk/NR/rdonlyres/1AC7A905-A2C8-47A9-847F-69B0AE65B4B9/0/CBMDCCConstitution.pdf>

### 2. Calderdale

Article 5- Charing the Council

5.1 Role and function of the Mayor

The Mayor will be elected by the Council annually.

<http://www.calderdale.gov.uk/council/democracy/local/constitution/index.html>

### 3. Kirklees

ARTICLE 5 - ROLE OF THE MAYOR

5.1 Role and Function

The Mayor and Deputy Mayor will be elected by the council annually.

<http://www.kirklees.gov.uk/you-kmc/constitution/articles/art5.pdf>

#### 4. Leeds

##### ARTICLE 5 - CHAIRING THE COUNCIL

###### 4.1 ROLE AND FUNCTION OF THE LORD MAYOR

The Lord Mayor, elected at the Annual Meeting of the Council, acts as Chair of the Council

###### 5.2 ROLE AND FUNCTION OF DEPUTY LORD MAYOR

The Deputy Lord Mayor, elected at the Annual Meeting of the Council

<http://democracy.leeds.gov.uk/documents/s95416/Article%205%20-%20Chairing%20the%20Council%20-%20Issue%201%2016th%20December%202010.pdf>

#### 5. Wakefield

Article 5 – Role and Function of the Mayor

##### 1. Chairing the Council Meeting

The Mayor will be elected by the Council annually.

<http://www.wakefield.gov.uk/NR/rdonlyres/71433D32-18E8-4FDC-8AD8-0B82A05CC3EC/0/Constitution201314.pdf>

### **Unitary authorities**

#### 1. Bath and North East Somerset

##### 5.3 Election of the Chair of the Council

The Council will, at its Annual Meeting, elect a councillor to be its Chairman for the Council Year i.e. until the next Annual Meeting. The Council will also appoint a Councillor to be the Vice Chair (person).

<http://democracy.bathnes.gov.uk/documents/s26613/Article%205%20Chairing%20the%20Council.pdf>

#### 2. Bedford - none found - Constitution could not be retrieved

#### 3. Blackburn with Darwen - Constitution retrieved, but no mention of Chairman or Vice-Chairman - Mayor and Deputy Mayor mentioned, but no explanation as to election process

#### 4. Blackpool

##### 5.01

Role and function of the Mayor

The Mayor and Deputy Mayor will be elected by the Council annually. The Mayor and Deputy Mayor can also undertake the roles of Chairman and Vice Chairman. The Council may also appoint a separate Vice Chairman, as well as the Deputy Mayor.

If the Council does appoint a separate Vice Chairman then the Deputy Mayor will undertake the ceremonial role and the Vice Chairman, the chairing the Council meeting role, in the absence of the Mayor.

<http://www.blackpool.gov.uk/NR/rdonlyres/22880267-29C1-4F52-827F-907232726C93/0/Part2ArticlesandConstitution.pdf>

5. *Bournemouth*- reference to “The Mayor as Chair of the Council and in the Mayor’s absence, the Deputy Mayor as Vice-Chair”

#### 4.4 The Mayor as Chair of the Council

The Mayor has an important position as the non political representative of the Council on civic, ceremonial and other occasions. The Mayor also acts as Chair of the Full Council meetings.

##### a. Appointment as Mayor

Each year the Full Council meeting will elect a Councillor to be the Mayor and a Councillor to be the Deputy Mayor.

<http://www.bournemouth.gov.uk/CouncilDemocracy/AllaboutyourCouncil/Documents/New-Constitution-modified-31-05-2013---combined-Adobe-doc.pdf>

6. *Bracknell Forest*- reference to a Mayor and Deputy Mayor

#### 3.3 Chairman of the Council Meeting

The Mayor will be elected by the Council annually

#### 3.4 Deputy Mayor

The Deputy Mayor will be appointed by the Council annually

<http://democratic.bracknell-forest.gov.uk/documents/g5022/Public%20reports%20pack%20Monday%2022-Apr-2013%20Constitution.pdf?T=10&Info=1>

7. *Brighton and Hove*

#### ARTICLE 4 – THE MAYOR

##### 4.01 Role and function of the Mayor

The Mayor will be elected by Council annually.

<http://www.brighton-hove.gov.uk/sites/brighton-hove.gov.uk/files/PART%202%20Articles%20of%20the%20Constitution%2023.05.13.pdf>

## 8. Bristol

### Article 5 – The Mayor and the Executive

#### A5.02

##### Election of a Mayor

The Mayor will be a person elected to that position by the electors of the City in the Mayoral Election. In the event that a serving Councillor of the Council is elected as Mayor, a vacancy shall be declared in that person's council seat and a by-election shall be held (if required) in accordance with the relevant legislation.

The term of office of the Mayor will normally be four years. S/he will take office on the fourth day after his/her election and will continue in office until the fourth day after his/her successor is elected, unless s/he dies, is disqualified or resigns.

#### A5.03

##### Appointment of Deputy Mayor and Executive Members

The Mayor shall appoint a Deputy Mayor and between one and eight Executive Members - who will be councillors.

The Mayor may replace Executive Members and the Deputy Mayor at any time but otherwise the Deputy Mayor shall remain in post for the duration of the Mayor's term of office unless:

- a) s/he resigns from office;
- or
- b) s/he is no longer a Councillor.

[http://www.bristol.gov.uk/sites/default/files/documents/council\\_and\\_democracy/about\\_bristol\\_city\\_council/cs-constitution-part2-articles-of-constitution\\_0.pdf](http://www.bristol.gov.uk/sites/default/files/documents/council_and_democracy/about_bristol_city_council/cs-constitution-part2-articles-of-constitution_0.pdf)

## 9. Central Bedfordshire

### B4 CHAIRING THE COUNCIL

1. The Chairman of the Council will be elected by the Council annually.

<http://www.centralbedfordshire.gov.uk/modgov/documents/s44091/Part%20B4%20-%20Chairing%20the%20Council.pdf>

## 10. Cheshire East

### Mayor and Deputy Mayor of the Council

At each Annual Council meeting in May of each year, the Council elects a Councillor to serve as the Council's Mayor. It also appoints a Deputy Mayor.

Where either office becomes vacant, the Council will elect/appoint a successor at its next meeting.

A Member of the Cabinet cannot be elected/appointed to either office.

The Deputy Mayor will normally succeed to the Mayoralty in the following year.

Each year, the Deputy Mayor will be chosen by full Council at the recommendation of the political group which has the majority of Council Members, provided that in making such choice, another political group or groups may be invited to put forward a nomination for consideration by the majority group.

The Council has adopted a Mayoralty Code of Practice which is included in Part 5 of the Constitution.

Mayoralty Code of Practice:

#### 7. Selection of Mayor

The Deputy Mayor will normally succeed to the Mayoralty in the following year. The selection process should normally ensure that, upon election to office, the Mayor will have served at least one term of office as a local authority Councillor.

#### 13. The Deputy Mayor

Each year, the Deputy Mayor will be chosen for appointment by Council by the political group which has the majority of Council Members, provided that in making such choice, another political group or groups may be invited to put forward a nomination for consideration by the majority group.

[http://www.cheshireeast.gov.uk/council\\_and\\_democracy/your\\_council/constitution.aspx](http://www.cheshireeast.gov.uk/council_and_democracy/your_council/constitution.aspx)

#### 11. *Cheshire West and Chester*

[http://www.cheshirewestandchester.gov.uk/your\\_council/policies\\_and\\_performance/council\\_plans\\_and\\_strategies/constitution.aspx](http://www.cheshirewestandchester.gov.uk/your_council/policies_and_performance/council_plans_and_strategies/constitution.aspx) - link to Constitution. No apparent protocol for election or appointment of Chairman or Vice-Chairman.

#### 12. *Cornwall*

Article 5 Chairing the Council

5.1 Role and Function of the Chairman

The Chairman shall be elected by the Council annually or upon the office being vacated.

<https://democracy.cornwall.gov.uk/documents/s58873/3Articles.pdf.pdf>

#### 13. *County Durham*

Article 5 – Chairing The Council

The Chairman and Vice-Chairman of the Council will be elected by the Council annually.

[http://content.durham.gov.uk/PDFRepository/Constitution2013\\_AprilRev\\_4.pdf](http://content.durham.gov.uk/PDFRepository/Constitution2013_AprilRev_4.pdf)

#### 14. Derby

Article 5 - Chairing Council - The Mayor

5.1 Role and function of the mayor

The Mayor will be elected by Council annually.

<http://cmis.derby.gov.uk/CMIS5/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=QdSrhenA1fq3HEBc004DL7ttGrow00MwmQbHICIn4sntkKdUE1syg%3d%3d&rUzwRPf%2bZ3zd4E7lkn8Lyw%3d%3d=pwRE6AGJFLDNIh225F5QMaQWctPHwdhUfCZ%2fLUQzgA2uL5jNRG4jdQ%3d%3d&mCTIbCubSFfXsDGW9IXnlg%3d%3d=hFflUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFflUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtyA%3d%3d=ctNJFf55vVA%3d&FgPIIEJYlotS%2bYGoBi5oIA%3d%3d=NHdURQburHA%3d&d9Qjj0ag1Pd993jsyOJqFvmyB7X0CSQK=ctNJFf55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za60lavYmz=ctNJFf55vVA%3d&WGewmoAfeNQ16B2MHuCPMRKZMwaG1PaO=ctNJFf55vVA%3d>

#### 15. Darlington

The Mayor

The Mayor is appointed annually

<http://www.darlington.gov.uk/Democracy/democraticinvolvement/Constitution.htm>

#### 16. East Riding of Yorkshire

ARTICLE 5 - CHAIRING THE COUNCIL

5.01 Role and Function of the Chairman

The Chairman will be elected by the Council annually.

[www2.eastriding.gov.uk/EasySiteWeb/GatewayLink.aspx?allid=97696](http://www2.eastriding.gov.uk/EasySiteWeb/GatewayLink.aspx?allid=97696)

#### 17. Halton

Article 5 – Chairing The Council

CHAIRING THE COUNCIL MEETING

The Mayor will be elected by the Council annually.

[http://www3.halton.gov.uk/lgnl/pages/86821/Council\\_Constitution.pdf](http://www3.halton.gov.uk/lgnl/pages/86821/Council_Constitution.pdf)

#### 18. Hartlepool

ARTICLE 5

THE CEREMONIAL MAYOR

5.01 Role and Function of the Ceremonial Mayor

At its Annual meeting the Council will appoint a Ceremonial Mayor and a Deputy Ceremonial Mayor. The Ceremonial Mayor will also act as the Chair of Council and the Deputy Ceremonial Mayor will act as the Vice Chair of Council.

[http://www.hartlepool.gov.uk/site/scripts/download\\_info.php?fileID=3954](http://www.hartlepool.gov.uk/site/scripts/download_info.php?fileID=3954)

#### 19. Herefordshire

Article 4 - The Council Meeting

2.4.4 Chairman of Council Election

2.4.4.1 The Chairman of the Council and the Vice-Chairman are elected by the Council annually.

[https://www.herefordshire.gov.uk/media/6447825/06\\_Part\\_2\\_Articles\\_12Dec12.pdf](https://www.herefordshire.gov.uk/media/6447825/06_Part_2_Articles_12Dec12.pdf)

#### 20. Isle of Wight

D. Chairman of the Council

It is the duty of the annual meeting of the Full Council to elect one of its Members to be Chairman of the Council. No Member can hold the post of Chairman or Vice Chairman of the Council for more than one year unless the Council, by resolution, decides to appoint a member for a second year.

[www.iwight.com/documentlibrary/download/council-constitution](http://www.iwight.com/documentlibrary/download/council-constitution)

#### 21. Kingston upon Hull

Could not access Constitution.

#### 22. Leicester

5.02 Election of a City Mayor

The City Mayor will be a person elected to that position by the electors of the City in the Mayoral Election. In the event that a serving Councillor of the Council is elected as City Mayor, a vacancy shall be declared in that person's council seat and a by-election shall be held (if required) in accordance with the relevant legislation.

The term of office of the City Mayor will normally be four years. S/he will take office on the fourth day after his/her election and will continue in office until the fourth day after his/her successor is elected, unless s/he dies, is disqualified or resigns.

The City Mayor is a Member of the Council and is to be treated as a Member of the Council or a Councillor for the purposes of such laws as are specified by the Secretary of State in regulations and orders.

5.03 Appointment of Deputy City Mayor and Assistant City Mayors



The Deputy City Mayor and Assistant City Mayors will be Councillors appointed to that position by the City Mayor.

The City Mayor may replace Assistant City Mayors and the Deputy City Mayor at any time but otherwise the Deputy City Mayor shall remain in post for the duration of the City Mayor's term of office unless:

- a) s/he resigns from office;
- b) s/he is suspended from being a Councillor under Part III of the Local Government Act 2000 (although s/he may resume office at the end of the period of suspension); or
- c) s/he is no longer a Councillor.

<http://www.leicester.gov.uk/councillors-democracy-and-elections/our-constitution/>

### 23. Luton

5.2 The Mayor, and the Deputy Mayor, will be elected annually by the Council at the Annual Meeting of the Council.

[http://www.luton.gov.uk/Council\\_government\\_and\\_democracy/Lists/LutonDocuments/PDF/Legal\\_Services\\_Division/Council\\_Constitution/Part%202%20Articles%20of%20the%20Constitution.pdf](http://www.luton.gov.uk/Council_government_and_democracy/Lists/LutonDocuments/PDF/Legal_Services_Division/Council_Constitution/Part%202%20Articles%20of%20the%20Constitution.pdf)

### 24. Medway

#### 5. ARTICLE 5 – CHAIRING THE COUNCIL

##### 5.1 Role and function of the mayor

The Council will elect the Mayor annually.

[http://www.medway.gov.uk/pdf/2.05\\_-\\_chairing\\_the\\_council-7.pdf](http://www.medway.gov.uk/pdf/2.05_-_chairing_the_council-7.pdf)

### 25. Middlesbrough

#### Article 5 – Chairing The Council

##### CEREMONIAL ROLE

The Chair will be elected by the Council annually.

<http://www.middlesbrough.gov.uk/CHttpHandler.ashx?id=2289&p=0>

### 26. Milton Keynes

#### ARTICLE 5 - CHAIRING THE COUNCIL

##### 5.1 Role and function of the Mayor

The Mayor will be elected by the Council annually. The Council will also elect a Deputy Mayor.

<http://cmis.milton-keynes.gov.uk/CmisWebPublic/Binary.ashx?Document=37321>

27. North East Lincolnshire

ARTICLE 5 - CHAIRING THE COUNCIL

This Article sets out the role and functions of the Mayor of the Council.

TITLE OF PERSON CHAIRING COUNCIL MEETINGS

5.01

Role and Function of The Mayor

The Mayor is a councillor who will be elected by the Council to the position of mayor annually.

<http://www.nelincs.gov.uk/council/councillors-democracy-elections/decision-making/constitution/>

28. North Lincolnshire

PART B ARTICLE 5 - CHAIRING THE COUNCIL

Chairing the Council Meeting

The Mayor will be elected by the Council annually.

<http://www.northlincs.gov.uk/councilanddemocracy/decisionmaking/constitution/>

29. North Somerset

ARTICLE 5 - CHAIRING THE COUNCIL

5. Role and function of the Chairman

5.1 The Chairman will be elected by the Council annually.

[http://www.n-somerset.gov.uk/Your\\_Council/The%20Council/Documents/constitution%20\(pdf\).pdf](http://www.n-somerset.gov.uk/Your_Council/The%20Council/Documents/constitution%20(pdf).pdf)

30. Northumberland

Article 5 – Chairing the Council

5.01 Role and function of the Chair

The Chair will be elected by the Council annually.

<http://www.northumberland.gov.uk/pdf/Constitution%20-%20July%202011.pdf>

31. Nottingham

No apparent protocol for elections of Chairman or Vice-Chairman in the Constitution.

32. Peterborough

Article 5 - The Mayor

The Mayor will be elected by the Council each year.

<http://democracy.peterborough.gov.uk/documents/s16114/Part%202%20-%20Articles%20of%20the%20Constitution%20-%20version%20010.pdf>

33. Plymouth

Webpage not accessible.

34. Poole

The Mayor and Deputy Mayor will be elected by the Council annually.

<http://boroughofpoole.com/your-council/how-the-council-works/the-constitution/>

35. Portsmouth

Article 5 — Chairing the city council

5.1 The Lord Mayor and Deputy Lord Mayor

The Lord Mayor and the Deputy Lord Mayor of the city council will be elected by the council at the annual meeting.

[http://www.portsmouth.gov.uk/media/Constitution\\_Part\\_1\\_Article\\_05.pdf](http://www.portsmouth.gov.uk/media/Constitution_Part_1_Article_05.pdf)

36. Reading

b) Chairing the Council meeting

The Mayor will be elected by the Council annually

<http://www.reading.gov.uk/council/constitution-of-reading-borough-council/>

37. Redcar and Cleveland

No mention in Constitution as to process of election for Chairman or Vice-Chairman.

38. Rutland

2) The Council will elect the Chairman annually.

<http://www.rutland.gov.uk/pdf/Part%202%20-%20Articles.pdf>

39. Slough

ARTICLE 5 – CHAIRING THE COUNCIL

Chairing the Council Meeting

The Mayor will be elected by the Council annually

<http://www.slough.gov.uk/moderngov/documents/s29435/Article%205%20Chairing%20the%20Council%202013.pdf>

40. Southampton

5.02 The Mayor

The position of Mayor was established by virtue of a Royal Charter and will be elected by the Council annually.

[http://www.southampton.gov.uk/Images/02%20Part%202%20\(Articles\)\\_tcm46-262438.pdf](http://www.southampton.gov.uk/Images/02%20Part%202%20(Articles)_tcm46-262438.pdf)

41. Southend-on-Sea

The Mayor will be elected by the Council annually from among the Councillors

[http://www.southend.gov.uk/downloads/download/438/the\\_councils\\_constitution\\_part\\_2-articles\\_of\\_the\\_constitution](http://www.southend.gov.uk/downloads/download/438/the_councils_constitution_part_2-articles_of_the_constitution)

42. South Gloucestershire

20) CHAIR OF THE COUNCIL AND VICE-CHAIR OF THE COUNCIL

The first business at the Annual Meeting of the Council is to elect a Councillor to be Chair of the Council for the council year. The Annual Meeting will also elect a Vice-Chair of the Council.

<http://www.southglos.gov.uk/Pages/Article%20Pages/Chief%20Executive%20-%20Corporate%20Resources/Legal%20-%20Democratic%20Services/Council-constitution.aspx?resource=http%3a%2f%2fwww.southglos.gov.uk%2fDocuments%2fCEX120045.pdf>

43. Stockton-on-Tees

Electing the Deputy Mayor/Mayor

Each year the Councillor with the longest cumulative service on the Council will be nominated to serve as Deputy Mayor (unless that Councillor has previously served as Mayor). When appointed by Council as Deputy Mayor, the Councillor concerned will then be agreed as the person nominated to serve as Mayor for the following Municipal Year.

Where, in any year, more than one Councillor satisfies the criterion as the Councillor with the longest cumulative service on the Council, and no one agreed nominee has been chosen, lots will be drawn to secure the nomination for Deputy Mayor for the forthcoming municipal year. If in any year the Councillor with the longest cumulative service or chosen nominee, decides not to agree to their name being put forward as nominee to the annual meeting of the Council, this will not preclude that Councillor from being re-considered for nomination in future years.

<http://www.stockton.gov.uk/documents/stocktoncouncil/832215/constitutionarticles.pdf>

44. Stoke-on-Trent

No mention in Constitution as to process of election for Chairman or Vice-Chairman.

45. Shropshire

Article 5 – Chairing the Council

Title of the Person Chairing Council Meetings

5.1 Role and Function of the Chairman

The Chairman will be elected by the Council.

Term of Office

The term of office of the Chairman will be for a one year period at the end of which the Vice Chairman shall have the opportunity to take the Office of Chairman.

<http://shropshire.gov.uk/media/492767/02-part-2-articles-of-the-constitution.pdf>

46. Swindon

Chairing the Council Meeting

The Mayor will be elected by the Council annually.

<http://ww5.swindon.gov.uk/moderngov/documents/s56681/Articles%20of%20the%20Constitution.pdf>

47. Telford and Wrekin

5. The role of the Speaker

5.1. The person elected at Annual Council to chair meetings of the Council is referred to as the Speaker. A Deputy Speaker is also appointed at Annual Council

[http://www.telford.gov.uk/site/scripts/download\\_info.aspx?downloadID=122&fileID=2137](http://www.telford.gov.uk/site/scripts/download_info.aspx?downloadID=122&fileID=2137)

48. Thurrock

Article 5 – The Mayor and the Chair of the Council

1.

Election

1.1

The Council will elect the Mayor annually at its Annual Meeting

[http://www.thurrock.gov.uk/democracy/constitution/pdf/chap02\\_part01\\_art05.pdf](http://www.thurrock.gov.uk/democracy/constitution/pdf/chap02_part01_art05.pdf)

49. Torbay

No mention in Constitution as to process of election for Chairman or Vice-Chairman of the Council.

50. Warrington

No mention in Constitution as to process of election for Chairman or Vice-Chairman of the Council.

51. West Berkshire

2.5.1 Role and Function of the Chairman

The Chairman and Vice-Chairman will be elected by the Council on an annual basis.

<http://decisionmaking.westberks.gov.uk/documents/s25308/Part%2002%20-%20Articles%20of%20the%20Constitution.pdf>

52. Wiltshire

5. Article 5 – Chairing the council

5.1 Role and function of the chairman

The chairman will be elected by the council annually.

<https://cms.wiltshire.gov.uk/documents/s59237/Part02Constitution.docx.pdf>

53. Windsor and Maidenhead

Article 5 – Chairing the Council

5.1 Role and function of the Mayor

Ceremonial role

The Royal Borough's Mayor is elected each year at the Annual Meeting as the first citizen of the Royal Borough.

[http://www.rbwm.gov.uk/public/members\\_part1B\\_articles\\_constitution.pdf](http://www.rbwm.gov.uk/public/members_part1B_articles_constitution.pdf)

54. Wokingham

4.2.1. Annual Meeting of The Council

t) to appoint the Chairmen and Vice Chairmen for the following Municipal Year of those Committees etc, appointed under r) above from the names put forward by the Groups

<http://www.wokingham.gov.uk/council/decisions/constitution/?assetdet5200463=2287>

55. York

1 Role and Function of the Lord Mayor

The Lord Mayor will be elected by the Council at its Annual Meeting, from amongst serving Councillors. The Lord Mayor must have 5 years service as a City of York elected Councillor.

<http://democracy.york.gov.uk/documents/s50906/part%202.doc.pdf>

## **County councils**

### *56. Buckinghamshire County Council*

#### 5.2 Chairing the Council

The Chairman and the Vice Chairman will be elected by the Council annually.

[http://www.buckscc.gov.uk/media/746482/constitution\\_constitution.pdf](http://www.buckscc.gov.uk/media/746482/constitution_constitution.pdf)

### *57. Cambridgeshire County Council*

#### 5.01 Role and Function of the Chairman of the Council

The Chairman of the Council will be elected by the Council annually.

<http://www.cambridgeshire.gov.uk/NR/rdonlyres/D836CAAC-AFE8-4228-AFF3-8701DF2D4F41/0/p25.pdf>

### *58. Cumbria County Council*

#### 3.12 The Chair of the Council is elected by the full Council

<http://www.cumbria.gov.uk/elibrary/Content/Internet/536/647/3847691439.pdf>

### *59. Derbyshire County Council*

No mention in Constitution as to process of election for Chairman or Vice-Chairman.

### *60. Devon County Council*

The Chairman is elected annually by the Council

<http://new.devon.gov.uk/democracy/guide/constitutionparta/part-2-article-5-chairing-the-council/>

### *61. Dorset County Council*

#### Article 5: Chairing the County Council

May 13 15

5.1 The Chairman will be elected by the County Council annually

<http://www.dorsetforyou.com/constitution/county>

### *62. East Sussex County Council*

#### 5.01 Role and function of the Chairman and Vice- Chairman

The Chairman and Vice-Chairman will be elected by the Council annually.

<http://www.eastsussex.gov.uk/yourcouncil/about/keydocuments/constitution/constitutionpart2article5.htm>

63. Essex County Council

The Council elects the Chairman and Vice-Chairman annually at the annual meeting of the Council.

<http://www.essex.gov.uk/Your-Council/Local-Government-Essex/Pages/ECC-Constitution.aspx>

64. Gloucestershire County Council

Article 5 – Chairperson of the Council

5.01 The Chairperson and Vice-Chairperson will be elected by the full Council annually.

<http://glostext.gloucestershire.gov.uk/documents/s17230/Constitution%20Document.pdf>

65. Hampshire County Council

5.1 Election of the Chairman and Vice Chairman of the County Council

The Chairman and the Vice Chairman of the County Council will be elected by the County Council at the Annual meeting.

<http://documents.hants.gov.uk/constitution/2013-04-16TheConstitution-Part1-Chapter5-ChairingoftheCountyCouncilHF000003930312.pdf>

66. Hertfordshire County Council

SECTION 5 - CHAIRING THE COUNCIL

5.1 The Chairman of the Council is elected by the Council at the Annual Meeting and holds office until the election of his or her successor.

<http://www.hertsdirect.org/docs/pdf/c/constitutionsections1-14May20132.pdf>

67. Kent County Council

The Council elects its Chairman and Vice-Chairman each year

[http://www.kent.gov.uk/your\\_council/how\\_the\\_council\\_works/constitution.aspx](http://www.kent.gov.uk/your_council/how_the_council_works/constitution.aspx)

68. Lancashire County Council

The Role of the Chair of the Council



The Chair and Deputy-Chair will be elected by the Full Council annually.

<http://www.lancashire.gov.uk/corporate/web/?Constitution/34193>

69. Leicestershire County Council

5.01 Role and function of the Chairman

The Chairman and Vice-chairman will be elected by the County Council annually.

[http://www.leics.gov.uk/index/your\\_council/local\\_democracy/aboutthecountycouncil/decisionmakingsummary/constitution/2\\_articles\\_of\\_constitution.htm#a05\\_chairing\\_council](http://www.leics.gov.uk/index/your_council/local_democracy/aboutthecountycouncil/decisionmakingsummary/constitution/2_articles_of_constitution.htm#a05_chairing_council)

70. Lincolnshire County Council

4.06 Role and function of the Chairman of the Council

(a) The Chairman will be elected by the Council annually.

<http://www.lincolnshire.gov.uk/local-democracy/how-the-council-works/the-constitution/part-2-articles-of-the-constitution/73385.article>

71. Norfolk County Council

5.1 Role and function of the Chairman

The Chairman and Vice-Chairman will be elected by the Council annually.

<http://www.norfolk.gov.uk/view/NCC006890>

72. North Yorkshire County Council

5.01 Role and function of the Chairman

The Chairman will be elected by the Council at its annual meeting.

<http://www.northyorks.gov.uk/CHttpHandler.ashx?id=1990&p=0>

73. Northamptonshire County Council

Constitution could not be found on website.

74. Nottinghamshire County Council

13. The Council elects a Chairman and Vice-Chairman of the Council annually.

<http://www.nottinghamshire.gov.uk/DMS/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=7LYrha%2fgG%2f%2bPBnRRjgwnBqQpOZRyOHE1sOc1uNLe5IFLaDjZEBzPRw%3d%3d&mCTIbCubSfFXsDGW9IXnlG%3d%3d=hFflUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFflUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtyA%3d%3d=ctNJFf55vVA%3d&FgPIIEJYlotS%2bYGoBi5oIA%3d%3d=NHD>

[URQburHA%3d&d9Qjj0ag1Pd993jsyOJqFvmyB7X0CSQK=ctNJff55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za60lavYmz=ctNJff55vVA%3d&WGewmoAfeNQ16B2MHuCpMRKZMwaG1PaO=ctNJff55vVA%3d](http://www.oxfordshire.gov.uk/cms/sites/default/files/folders/documents/aboutyourcouncil/corporategovernance/constitution/Part2Article5Chairman_of_the_Council.pdf)

75. Oxfordshire County Council

(b) Chairing the Council Meeting

The Chairman will be elected by the Council annually.

[http://www.oxfordshire.gov.uk/cms/sites/default/files/folders/documents/aboutyourcouncil/corporategovernance/constitution/Part2Article5Chairman\\_of\\_the\\_Council.pdf](http://www.oxfordshire.gov.uk/cms/sites/default/files/folders/documents/aboutyourcouncil/corporategovernance/constitution/Part2Article5Chairman_of_the_Council.pdf)

76. Rutland County Council

2) The Council will elect the Chairman annually.

<http://www.rutland.gov.uk/pdf/Part%20-%20Articles.pdf>

77. Somerset County Council

No mention in Constitution as to process of election for Chairman or Vice-Chairman of the Council.

78. Staffordshire County Council

5. Chairing County Council Meetings.

5.1 The Chairman and Vice-Chairman of the County Council will be elected by the Council at its annual meeting

<http://moderngov.staffordshire.gov.uk/documents/s38418/Section%205%20-%20Full%20Council.pdf>

79. Suffolk County Council

7.

Chairman and Vice Chairman

7.1

The Chairman will be elected by the Council at the annual Council meeting

<http://www.suffolk.gov.uk/assets/suffolk.gov.uk/Your%20Council/Councillors/Constitution/2013-03-27%20Constitution%20PART%201.pdf>

80. Surrey County Council

4.03 Chairing the Council

The Chairman and Vice-Chairman of the Council will be elected by the Council annually.

<http://mycouncil.surreycc.gov.uk/documents/s5935/Article%204%20-%20The%20Council.pdf>

81. *Warwickshire County Council*

4.3 Role and Function of the Chair

The Chair will be elected by the Council annually.

<http://www.warwickshire.gov.uk/wp-content/uploads/2011/04/Part-1-ARTICLES-Rev-20.06.13-3882-KB.pdf>

82. *West Sussex County Council*

No mention in Constitution as to process of election for Chairman or Vice-Chairman of the Council.

83. *Worcestershire County Council*

ARTICLE 5 - CHAIRING THE COUNCIL

TITLE OF THE PERSON CHAIRING COUNCIL MEETINGS

5.1 Role and function of the Mayor

The Mayor will be elected by the Council annually.

<http://committee.cityofworcester.gov.uk/documents/s20368/Part2ConstitutionArticlesoftheConstitution.doc.pdf>